

## **KDCCI Training & Meeting Room Hire**

KDCCI's meeting room accommodates training and meeting facilities for up to 30. Room can be configured to suit your needs - classroom, U Shape, Boardroom

Includes:

- TV and AV
- Wireless internet connection
- Standard whiteboard / Flipchart
- Tea and coffee
- Catering (morning tea/lunch/afternoon tea)  
available upon request

KDCCI Board Room available from 8:00am to 4:00pm, Monday to Friday (excl Public Holidays).  
Bookings essential.



### **Rates**

Hire Fees (Fees are for hire between 8:00am to 4:00pm. A 20% surcharge applies for any after-hours requirements.)

### **Members**

- \$220 per day
- \$150 per half day
- \$50 per hour

### **Non-Members**

- \$330 per day
- \$225 per half day
- \$75 per hour



Half day rates apply to a maximum of 4 hours hire. KDCCI Member rates apply to financial members. Rates are exclusive of GST

### **Terms & Conditions**

Bookings are required in advance and are subject to availability.

The KDCCI meeting room is available for hire between the hours of 8:00am and 4:00pm Monday to Friday. Prior arrangement for use outside these times are available upon request.

Administration services (photocopying, printing, etc) are available on request and will incur additional charges

Cancellation of bookings less than seven (7) days prior to the date required will incur a cancellation fee.

The hirer will be responsible for payment to rectify any damage to the room, furniture, or equipment. Please note a cleaning charge may apply for some functions.

A 20% surcharge will be added for venue hire after 4:00 pm weeknights and any weekend hire.

Please note, smoking is NOT permitted at any time within the venue.

### **Bookings**

Level 1 Unit 5A/20 Hedland Place, Karratha

WA 6714

Phone: 08 9144 1999 or email: [admin@kdcci.com.au](mailto:admin@kdcci.com.au)

[www.kdcci.com.au](http://www.kdcci.com.au)